



**GREENPORT UFSD**  
Teacher/Admin Employment Application

**DO NOT INDICATE "SEE RESUME"**

**APPLICANT INFORMATION**

**Applicaton for the position of:**

Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Retirement # Date Entered System	
Grades and Subjects Preferred (In order of Preference)			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>

**EDUCATION & PROFESSIONAL TRAINING (LIST IN CHRONOLOGICAL ORDER)**

	Name of Institution and Location	Dates of Attendance	Major	Semester Hours	Degree
1.					
2.					
3.					
4.					
5.					

**CERTIFICATION STATUS**

	Certification Area	Provisional or Permanent	Expiration Date	State	Certificate No.
1.					
2.					

**PROFESSIONAL REFERENCES:**

Give at least 3 references of people who have knowledge of your potential as a teacher and whom you would like us to contact. Two should be past administrators you have worked for:

	Name	Position	Address	Phone Number
1.				
2.				
3.				

**\* Place an asterisk before those references you would like contacted only with your consent at a later date.**

<b>PERSONAL DATA</b>	
Have you ever had a criminal conviction? (If so please explain in a confidential letter)	
Do you have any physical or mental impairment that would prevent you from performing the job for which you are applying?	
Have you ever been asked to leave the employ of another district?	
Why are you leaving your present position?	
Why have you chosen to apply for this position?	
Present Salary	Least Salary you would accept
<b>MILITARY SERVICE</b>	
Branch	From To
Rank at Discharge	Type of Discharge
Duties/Assignments	

<b>PROFESSIONAL EXPERIENCE:</b>						
List most recent first						
A.	TEACHING					
	School/Location	Supervisor/Telephone #r	Position	Level	Dates	Salary
1.						
2.						
3.						
4.						
5.						

<b>OTHER SIGNIFICANT EXPERIENCE:</b>				
	Employer's Name	Address	Nature of Work	Dates
1.				
2.				
3.				

List activities you would be interested in Directing or coaching if hired for the position	
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**STRENGTHS**

In relation to the students, staff and community, briefly describe the personal and professional strengths you would bring to this district.


**PROFESSIONAL QUALIFICATIONS OR EXPERIENCES**

Describe Professional qualifications or experiences that would enhance your status as a candidate. This would include travel, lectures, publications, special program, honors, clubs, interest, training, curriculum development processes.


**EDUCATIONAL PHILOSOPHY**

In your own handwriting, submit a brief statement of your educational philosophy.


**LEGAL QUESTIONS**

Applicants must answer all questions and explain any questions where you have checked yes on an attached sheet

1.	Have you ever been convicted of an offense other than a minor traffic violation? (DUI and DWI conviction are not minor and must be reported.)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2.	Have you ever been arrested for a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
3.	Have you ever been charged with a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
4.	Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
5.	Have you ever been arrested (even if no contest or charges dropped or pled down) for a sex-related offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
6.	Have you ever been charged (even if no contest or charges dropped or pled down) with a sex-related offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
7.	Have you ever been convicted (even if no contest or charges dropped or pled down) of a sex-related offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
8.	Have you ever been arrested (even if no contest or charges dropped or pled down) for a drug-related offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
9.	Have you ever been charged (even if no contest or charges dropped or pled down) with a drug-related offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

10.	Have you ever been convicted (even if no contest or charges dropped or pled down) of a sex-related offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
11.	Have you ever been arrested for an act of violence, including domestic violence?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
12.	Have you ever been charged for an act of violence, including domestic violence?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
13.	Have you ever been convicted for an act of violence, including domestic violence?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
14.	Has your professional license ever been revoked?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
15.	Have you ever been discharged or separated from a position with a school district or been asked to resign a licensed arrangement?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
16.	Have you ever been the subject of an investigation by a school district or any other employer?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
17.	Have you ever had sanctions placed on your teaching certificate for any reason?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
18.	Have you ever been denied a teaching certificate anywhere?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
19.	Is disciplinary action currently pending anywhere against your certificate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Any falsified responses on the application are grounds for dismissal after you are hired.</b>			

<b>ADDITIONAL MATERIALS TO BE SUBMITTED</b>		
Please check if you have asked for items to be sent or are sending them yourself		
<input type="checkbox"/>	1.	Credentials from Placement Service (College or Private)
<input type="checkbox"/>	2.	Transcripts of college work - <input type="checkbox"/> Undergrad <input type="checkbox"/> Graduate

<b>DISCLAIMER AND SIGNATURE</b>	
I hereby certify the statements made in this application are accurate to the best of my knowledge. Falsification of any information may be construed as grounds for dismissal.	
Signature	Date
The Greenport UFSD does not discriminate on the basis of sex, disability, race, religion, national origin, age or marital status in all matters related to the operation and the programs offered by the district.	
Please return completed application to:	Human Resources Greenport UFSD 720 Front Street Greenport, NY 11944